

MINUTES OF THE REGULAR COUNCIL MEETING OF JANUARY 23, 2024

Held in the Council Chambers of the RM of Mervin No. 499 at 211 Main Street, Turtleford, SK.

PRESENT: Reeve Gerry Ritz - Virtual
Division 1 Councillor Jim Range - Virtual
Division 2 Councillor Gordon Spencer
Division 3 Councillor Rob Blais
Division 4 Councillor Ken Hergott
Division 5 Councillor Dave Krywchuk
Division 6 Councillor Victor Hamm
Chief Administrative Officer Shiloh Bronken

DELEGATIONS: 9:15 a.m. Kerry Robertson, Municipal Foreman
Taylor Roberts, Maintenance Supervisor
1:00 p.m. Paige Hundt, Municipal Planner
1:30 p.m. Ben Clipperton, Northbound Planning
1:45 p.m. Kay Montgomery

CALL TO ORDER: Deputy Reeve Gordon Spencer called the January 23, 2024 meeting to order at 8:58 a.m.

AGENDA

0037 – 24 KRYWCHUK That the January 23, 2024 Agenda be accepted for a reference, with the following addition:
➤ 6) (12) Collection of Information via Text

CARRIED

MINUTES

0038 – 24 KRYWCHUK That the January 9, 2024 Regular Meeting Minutes be accepted as presented.

CARRIED

Welcomed Kerry Robertson, Municipal Foreman and Taylor Roberts, Maintenance Supervisor to the January 23, 2024 Council Meeting at 9:06 a.m.

SGI TRAFFIC GRANT



0039 – 24 RITZ That the Rural Municipality of Mervin No. 499 supports Administration completing an application for two Armadillo Tracker Bi-Directional Traffic Collector Radar systems, with GPS Data Location Tagging, at a cost of \$10,556.84 with applicable taxes through the SGI Traffic Grant for the March 31, 2024 deadline.

CARRIED

TRANSFER SITE TECHNOLOGY UPGRADE

0040 – 24 HAMM That the Rural Municipality of Mervin No. 499 approves additional features of the technology at the Transfer Site to allow remote monitoring through Border City Locksmithing & Security.

CARRIED

Initial: 
Deputy Reeve
Initial: 
Administrator

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1993 INTERNATIONAL VAC TRUCK

0041 – 24 BLAIS That the Rural Municipality of Mervin No. 499 accept the offer of \$6,500.00 for the 1993 International Vac Truck, sold “As Is”.

CARRIED

Thanked Municipal Foreman Kerry Robertson and Maintenance Supervisor Taylor Roberts for attending the January 24, 2024 Council Meeting at 9:40 a.m.

2024 ANNUAL RATEPAYER MEETING

0042 – 24 RANGE That the Rural Municipality of Mervin No. 499 2024 Annual Ratepayer Meeting be scheduled for 6:30 p.m. Thursday, April 11, 2024 at the Livelong Hall, including supper at a cost of \$20 per person; furthermore, that complimentary tickets be sent to the neighbouring municipalities, Thunderchild First Nation, and the Fire Associations.

CARRIED

2024 ANNUAL APPOINTMENTS

0043 – 24 RITZ That the Rural Municipality of Mervin No. 499 appoints the following representation:

- St. Walburg and District Fire and Rescue Association Working Committee: Dave Krywchuk and Victor Hamm.

CARRIED

MINISTRY OF HIGHWAYS ENGAGEMENT - SARM CONVENTION

0044 – 24 HAMM That the Rural Municipality of Mervin No. 499 engage with the Ministry of Highways at the SARM Convention to discuss weed control efforts in our jurisdiction.

CARRIED

WEST CENTRAL MUNICIPAL GOVERNMENT COMMITTEE

0045 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 will complete the 2024 Membership.

DEFEATED

MUNICIPAL PLANNING 2024 TRAINING OPPORTUNITIES

0046 – 24 RITZ That the Rural Municipality of Mervin No. 499 approves Paige Hundt, Municipal Planner to register and attend the following:

- Canadian Water Resources Association Conference – June 17-19, 2024 in Saskatoon at an estimated cost of \$1,130.00 not including wages; and
- Canadian Institute of Planners National Conference – July 9-11, 2024 in Edmonton at an estimated cost of \$1,720.00 not including wages.

CARRIED



Welcomed Municipal Planner Paige Hundt to the January 23, 2024 Council Meeting at 10:10 a.m.

Thanked Paige Hundt, Municipal Planner for providing information at the January 23, 2024 meeting at 11:03 a.m.

2024 SAMA ANNUAL MEETING

0047 – 24 HAMM That the Rural Municipality of Mervin No. 499 appoints Councillors Dave Krywchuk and Ken Hergott as Voting Delegates at the SAMA Annual Meeting on April 10, 2024, with Reeve Ritz to be an alternate.

CARRIED

Initial: 
Deputy Reeve
Initial: 
Administrator

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2024 SAMA ANNUAL MEETING – ADMINISTRATOR ATTENDANCE AND TRAINING SESSION

0048 – 24 HAMM That the Rural Municipality of Mervin No. 499 approves Shiloh Bronken, Chief Administrative Officer to attend the SAMA Annual Meeting and Training Session on April 9 and 10, 2024.

CARRIED

ORGANIZED HAMLET POLICY

0049 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 adopts the Organized Hamlet Policy, effective January 1, 2024.

CARRIED

ORGANIZED HAMLET BUDGET POLICY

0050 – 24 RANGE That the Rural Municipality of Mervin No. 499 adopts the Organized Hamlet Budget Policy, effective January 1, 2024.

CARRIED

MUNICIPAL LENDING POLICY

0051 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 adopts the Municipal Lending Policy, effective January 1, 2023; furthermore, that the Agreement with the Hamlet of Livelong be amended.

CARRIED

BYLAW 2024-03 ENTER INTO AN AGREEMENT FOR THE REORGANIZATION OF THE ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION AS A NOT-FOR-PROFIT CORPORATION – 1ST READING

0052 – 24 HAMM That the Rural Municipality of Mervin No. 499 completes first reading of Bylaw 2024-03 to Enter into an Agreement for the Reorganization of the St. Walburg and District Fire and Rescue Association as a Not-For-Profit Corporation, at the January 23, 2024 Council Meeting.

CARRIED

BYLAW 2024-03 ENTER INTO AN AGREEMENT FOR THE REORGANIZATION OF THE ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION AS A NOT-FOR-PROFIT CORPORATION – 2ND READING

0053 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 completes second reading of Bylaw 2024-03 to Enter into an Agreement for the Reorganization of the St. Walburg and District Fire and Rescue Association as a Not-For-Profit Corporation, at the January 23, 2024 Council Meeting.

CARRIED

CONSIDERATION OF THREE READINGS OF BYLAW 2024-03 ENTER INTO AN AGREEMENT FOR THE REORGANIZATION OF THE ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION AS A NOT-FOR-PROFIT CORPORATION



0054 – 24 HERGOTT That the Reeve and Council approve the consideration for three readings of Bylaw 2024-03 at the January 24, 2024 Council Meeting.

UNANIMOUSLY CARRIED

BYLAW 2024-03 ENTER INTO AN AGREEMENT FOR THE REORGANIZATION OF THE ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION AS A NOT-FOR-PROFIT CORPORATION – 3RD READING

0055 – 24 BLAIS That the Rural Municipality of Mervin No. 499 completes third and final reading, with adoption, of Bylaw 2024-03 to Enter into an Agreement for the Reorganization of the St. Walburg and District Fire and Rescue Association as a Not-For-Profit Corporation, at the January 23, 2024 Council Meeting.

CARRIED

Initial: 
Deputy Reeve
Initial: 
Administrator

MINUTES OF THE REGULAR COUNCIL MEETING OF JANUARY 23, 2024

BYLAW 2024-04 TO PERMIT THE OPERATION OF GOLF CARTS ON DESIGNATED ROADWAYS AND TRAILS WITHIN THE MUNICIPALITY – 1ST READING

0056 – 24 RITZ That the Rural Municipality of Mervin No. 499 completes first reading of Bylaw 2024-04 to Permit the Operation of Golf Carts on Designated Roadways and Trails within the Limits of the Municipality. **CARRIED**

RECESS

0057 – 24 HERGOTT That the January 23, 2024 Council Meeting recess for lunch at 12:05 p.m. **CARRIED**

RECONVENE JANUARY 23, 2024 COUNCIL MEETING

0058 – 24 SPENCER That the January 23, 2024 Council Meeting reconvenes at 12:35 p.m. **CARRIED**

TURTLE LAKE WATER STUDY COMMITTEE

0059 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledges the Turtle Lake Water Study January 16, 2024 Minutes as presented; furthermore, that the draft outcomes are supported. **CARRIED**

BRIGHTSAND LAKE REGIONAL PARK TAX ARREARS

0060 – 24 BLAIS That the Rural Municipality of Mervin No. 499 authorizes that Administration send a tax arrears list to the Brightsand Lake Regional Park Board requesting that they send letters to the individuals in arrears advising them that if they do not pay their taxes by a specific date that their lease will be cancelled by the Regional Park Board. **CARRIED**

CROWN LAND TAX ARREARS

0061 – 24 RITZ That the Rural Municipality of Mervin No. 499 authorize the Deputy Reeve and Administrator to sign the request for cancellation and payment of tax arrears on Crown Lease Land as presented and discussed. **CARRIED**

2024 SARM CONVENTION REGISTRATION



0062 – 24 HAMM That the Rural Municipality of Mervin No. 499 appoint Councillors Dave Krywchuk and Ken Hergott as Voting Delegates at the 2024 Saskatchewan Association Rural Municipalities Convention; furthermore, that the Delegates and Chief Administrative Officer be registered to attend. **CARRIED**

Welcomed Municipal Planner Paige Hundt to the January 23, 2024 Council Meeting at 1:00 p.m.

Thanked Paige Hundt, Municipal Planner for providing information at the January 23, 2024 meeting at 11:03 a.m.

PLANNING SERVICES – 2023 ANNUAL REPORT

0063 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 acknowledge and accept the 2023 Annual Report as presented by Paige Hundt, Municipal Planner. **CARRIED**

Initial: 
Deputy Reeve
Initial: 
Administrator

MINUTES OF THE REGULAR COUNCIL MEETING OF JANUARY 23, 2024

PARCEL D, PLAN 85B06234, EXTENSION NO. 1

0064 – 24 SPENCER That the Rural Municipality of Mervin No. 499 requests Administration to enter negotiations with the property owner for road allowance purposes.

CARRIED

RURAL MUNICIPALITY OF MERVIN CEMETERY(S)

0065 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 requests Municipal Planner to discuss current parcel title transfers for the cemeteries within the municipal boundaries, with the adjacent property owners.

CARRIED

OWL LABS CAMERA

0066 – 24 HAMM That the Rural Municipality of Mervin No. 499 authorize the purchase of a Meeting Owl 3 for a cost of \$1,499.00 for technology purposes.

CARRIED

PUBLIC HEARING AT THE JANUARY 23, 2024 COUNCIL MEETING

0067 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 at 1:25 p.m. convenes the Public Hearing at the January 23, 2024 Council Meeting.

CARRIED

Welcomed Northbound Planning Representative Ben Clipperton to the January 23, 2024 Public Hearing Meeting at 1:33 p.m.

CLOSE PUBLIC HEARING AT THE JANUARY 23, 2024 COUNCIL MEETING

0068 – 24 RANGE That the Public Hearing Meeting at the January 23, 2024 Council Meeting concludes at 1:43 p.m.

CARRIED

APPROVAL OF DISCRETIONARY USE PERMITS

0069 – 24 BLAIS That the Rural Municipality of Mervin approves the following Discretionary Use Permits:

- 230074-039;
- 230074-017;
- 230077-026;
- 230076-081;
- 230077-054;
- 230077-107;
- 230076-057;
- 230074-040; and
- 230076-028.

CARRIED

SUBDIVISION APPLICATION DEFERRED TO FEBRUARY 13, 2024


0070 – 24 HAMM That the Rural Municipality of Mervin No. 499 defer this application to the February 13, 2024 Council Meeting for consideration of the Municipal Reserve Value.

CARRIED

Welcomed Kay Montgomery to the January 23, 2024 Council Meeting at 1:45 p.m.

Thanked Kay Montgomery for attending the January 23, 2024 Council Meeting at 2:06 p.m.

Initial: 
Deputy Reeve

Initial: 
Administrator

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Welcomed Jared Stephenson to the January 23, 2024 Council Meeting at 2:10 p.m.

FRONTAGE REASSIGNMENT ZONING BYLAW AMENDMENT

0071 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 direct Northbound Planning to draft an amendment for corner lot frontage reassignment for February 13, 2024 Council Meeting. **CARRIED**

Thanked Ben Clipperton and Jared Stephenson from Northbound Planning for attending the January 23, 2024 Council Meeting at 2:36 p.m.

Thanked Paige Hundt, Municipal Planner for attending the January 23, 2024 Council Meeting at 2:49 p.m.

NORTHWEST LOCAL MUNICIPAL POLICE BOARD

0072 – 24 BLAIS That the Rural Municipality of Mervin No. 499 acknowledge the Northwest Local Municipal Police Board January 10, 2024 minutes. **CARRIED**

JANUARY 23, 2024 CORRESPONDENCE

0073 – 24 RITZ That the Rural Municipality of Mervin No. 499 acknowledges for note and file the correspondence as presented by the Chief Administrative Officer. **CARRIED**

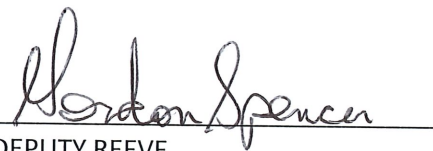
ACCOUNTS FOR PAYMENT

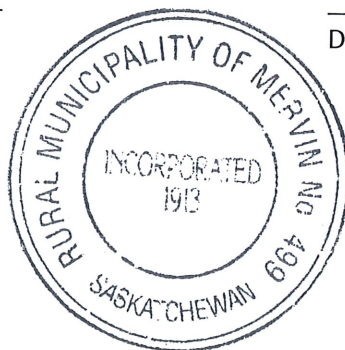
0074 – 24 KRYWCHUK That the Accounts for Payment on January 23, 2024 being cheques #25537 to #25566 (\$37,635.83), 989-Man to 994-Man (\$20,947.93), and Payroll (\$26,695.94) totalling \$85,279.70 be approved as presented. **CARRIED**



ADJOURNMENT

0075 – 24 HERGOTT That the January 23, 2024 Council Meeting be adjourned at 3:16 p.m. **CARRIED**


CHIEF ADMINISTRATIVE OFFICER


DEPUTY REEVE



Initial: 
Deputy Reeve
Initial: 
Administrator